



FORM OF TENDER

Request For Tender (RFT) NO: 31/2019

TERMS OF REFERENCE

For

DESIGN AND BUILD

OF

LAMI EXPRESS OFFICE

FORM OF TENDER:	Tender Details
APPENDIX 1:	Project Duration and Completion Details
APPENDIX 2:	Schedule of Quantities & Prices
APPENDIX 3:	Day Works Labor Schedule
APPENDIX 4:	Plant Hire Rates.
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LAND TRANSPORT AUTHORITY
JANUARY, 2019.

FORM OF TENDER

(to be submitted with Tender Submission)

Tender for: **DESIGN AND BUILD OF LAMI EXPRESS OFFICE**

Name of Bidder.....

We, the undersigned hereby offer to execute and complete the whole works as stated on the said documents and as required for each level as follows:

Design and Build of Lami Express Office

a) for the Fixed Lump Sum: - (in words and figures)

.....
.....
.....

Total Tender Price (F\$.....VIP.)

The above fixed Lump sum must include VAT (9%) and with no provision for fluctuations in the cost for labor and materials.

As witness our hands thisDay of2019

Contractor's Name:

Signature:

Office Stamp:

Address:

Witness (Name in Capitals)

Signature:

Address:

Occupation:

Duration for Construction: Weeks. (Contractor to fill)

APPENDIX 1**PROJECT DURATION AND COMPLETION DETAILS.**

Tender for: DESIGN AND BUILD OF LAMI EXPRESS OFFICE

Duration

Defects Liability Period	:	6 months
Retention	:	10% (5% to be released on upon Practical completion and 5% at the end of the Defects Liability Period).
Liquidated and Ascertained Damaged	:	\$200 per day
Public Liability Insurance	:	\$1,000,000.00 (minimum)
Contractors All Risks	:	Total Cost of Project + 10%
Bank Guarantee	:	10% of Total Cost

APPENDIX 3**LABOR RATE SCHEDULE****Day Works Labor Rates Summary**

3.1 All contractors are to submit their Labor rate that is applicable to this Particular project and is mandatory. If any job or equipment classification is missing from below you are required to add into spaces provided.

3.2 Day Works Labor Rates Summary

item	Job Classification (Trades)	Hourly Rate (\$)
01	Supervisor	
02	Forman	
03	Leading Hand	
04	Carpenter A	
05	Joinery	
06	Block Layer	
07	Plasterer	
08	Plumber	
09	Electrician	
10	Welder	
11	Tile Layer	
12	Painter	
13	Glazier	
14	Labor	
15	Watch Man	
16	Site Clerk	
17		

3.3 Day works material rates sqm rate

item	Job Classification (Trades)	SQM Rate (\$)
1	Aluminium works	
2	Painting	
3	Tiling	
4	Ceiling gib	
5	Excavation	
6	Carpeting works	
7	Concrete and Steel works	

APPENDIX 4**PLANT HIRE RATE****Equipment Rates Summary**

4.1 All contractors are to submit their plant rate that is applicable to this Particular project and is mandatory. If any job or equipment classification is missing from below you are required to add into spaces provided.

item	Equipment Classification	Hourly Rate (\$)
01	Tip Truck	
02	Flat Top Truck	
03	Concrete Mixer	
04	Concrete Vibrator	
05	Jack Hammer	
06	Welding Plant	
07	Compressor	
08	Concrete Cutter	
09	Back Hoe	
10	Hoist Truck	
11	Welding Plant	
12		
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APPENDIX: 5 ADDITIONAL INFORMATION REQUIRED FROM ALL BIDDERS.**Project:** DESIGN AND BUILD OF LAMI EXPRESS OFFICE

Lot 1&2 Suvavou Queens Road, First Floor RB Patel Harbour Point Lami

Contents

- A. Structure and Organization
- B. Financial Status
- C. Resources (Personnel / Plant / Equipment)
- D. Resources (Other)
- E. Relevant Experience

Notes to Bidders.

1. Please fill in the spaces as provided below clearly and neatly.
2. Additional information may be attached at the back, if necessary.
3. Any queries regarding the filling of this form or the Form of Tender are to be directed to the Senior Technical officer Projects Land Transport Authority.

A. STRUCTURE AND ORGANIZATION

1. Name of Company: _____

Certificate No.: _____

Tax Identification No. (T.I.N) _____

Contact Person: _____

Telephone Number: _____ Fax Number: _____

Mobile: _____ E-mail Address: _____

2. Description of Company (for example, General Contractor)

3. Number of years' experience as a General Contractor in Fiji or Abroad:

4. Please present organization chart showing the Company structure including the position of directors and key personnel.

B. FINANCIAL STATUS

1. Annual value of construction work undertaken for each of the last two years.

2017	2018

2. Current commitment and value of work in hand 2019.

3. Attach copies of the Company's previous two years' accounts profits assets/liabilities and other financial data, which you consider to be useful.

4. Name and address of Banker where references can be obtained. Provide Bankers Report financial status and overdraft facilities.

C. RESOURCES: PERSONNEL/PLANT EQUIPMENT**1. Total Number of Staff in the Company:**

Technical:	Administrative:
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2. Staff proposed to work on this Project:

Name:	Position :	No. of Years of experience in construction:

3. Main plant and equipment:

Considered by the Company to be necessary for undertaking the Project and whether the plant is owned, or will be purchased or hired.

Plant/Equipment:	Owned <input checked="" type="checkbox"/>	To be Purchased <input checked="" type="checkbox"/>	To be Hired <input checked="" type="checkbox"/>

D. RESOURCES: OTHER

1. State any part of the works to be undertaken by partner/sub-contractor(s), if any, and give name(s) and address of the partner/sub-contractor(s).
2. Provide details of 'off-site' fabrication available to the Bidders.