



Land Transport Authority



Employment Opportunity

The Land Transport Authority (LTA) is primarily guided by the Land Transport Act 1998 and its subsequent amendment. The LTA is responsible for ensuring that Fiji has the best land transport system which is safe, reliable and efficient.

The Authority invites application from qualified and professional candidates for this contracted position:

Vacancy No	Position Title	Region	Salary Band	# Positions
67Sept/18	Administration Officer - Corporate Governance (Readvertised)	Valelevu	Band 2 : \$21,614 - \$25,937	1
68Sept/18	Call Center Agent	Valelevu	Band 2 : \$21,614 - \$25,937	1
69Sept/18	Administration Support Officer Driver – CEO (Readvertised)	Valelevu	Band 1 : \$17,302 - \$21,762	1

The appointment process for these positions will be in accordance with the LTA's Open Merit Recruitment and Selection Policy. A full application package, including the Role Description for each position is available from the Land Transport Authority website – www.lta.com.fj

Application will be regarded as **incomplete** should the applicant fail to submit the following:-

- Covering letter not more than two (2) pages clearly addressing how they meet the Knowledge, Experience, Skills and Abilities required for the position;
- Current CV, 2 recent referees and 1 being the immediate Supervisor;
- Copies of relevant academic certificates.

Eligibility

All applicants for employment in the Land Transport Authority must be of good character. Applicants must also be Fijian Citizens, under age 55, in sound health, with a clear police record. The successful candidate will be required to provide a medical certificate and a police clearance prior to taking up duty.

Application Process

To apply and be eligible for consideration applicants must submit their application through the following:

1. LTA's online recruitment portal - <https://recruitment.lta.com.fj/LinkRM/>
2. LTA's recruitment email – recruitment@lta.com.fj

Submission

Applications must be submitted by **4pm on Friday 21st September, 2018.**

For further information please email to HRStaff@lta.com.fj

LTA wish to thank all potential applicants and advises that only shortlisted candidates will be contacted.

LATE AND MANUAL APPLICATIONS WILL NOT BE ACCEPTED.